

# The Official Website of Hatteras Village

... "laid back since way back"

## Hatteras Village Civic Association Minutes 2013

### January (Annual Meeting)

### February

February 13, 2013

**In Attendance:** Bill Balance, Tracy Shisler, Stephanie Snead, Buddy Swain, Dan Oden, Jane Oden, Dennis Robinson, KP Scott

**Tax District Financial Report:** Carol O'Neal presented

#### **Tax District Committees:**

**Buildings and Grounds:** Dennis reported that all our buildings have failed the fire inspection.

**Building Improvements:** There are big problems in the Community building. When the building was last renovated the fire hood was not installed properly and circuits were not properly labeled. There was discussion as to whom was responsible for the improper inspection during the post Isabel renovation. However, Dennis said that our main concern now is to get the exhaust hood in compliance with the fire inspection. In the Civic building it was decided to do away with the mobile outdoor fryer which was the only part of the failed inspection there. In the Post Office, the circuit panel is not properly labeled.

Dennis reported that the floor in the Civic Center is cracking in places and needs replacing. Dan reported that he is going to look into the cost of a new floor.

**Eagle Pass Road Project:** Dennis reported that there is reason to believe that hunting and trapping is taking place in the Hatteras Village Park. It was suggested that we post no hunting and no trapping signs.

**Playground:** Stephanie reported that the company is sending people to look at the playground and determine what needs to be done to fix the ground cover.

**Library:** No report

**Rentals:** Dennis reported that our biggest problems with rentals is with non-profit organizations. The building is being left unclean. There is also a big problem with theft of kitchen utensils. It was suggested that we maintain an inventory list of kitchen pots, pans, utensils, etc. It was also suggested that we charge a cleaning fee that is non refundable. After much discussion it was decided that our best solution may be hiring someone to take care of this dilemma. It was suggested that we ask Rosa Alice Mayo to accept the job of keeping up with the inventory and cleaning. Bill said that he would contact her to find out if she was interested.

**Old/New Business:** No report

**Civic Association Financial Report:** Carol O'Neal presented. She also reported that from now on she is taking care of writing checks for the Day at the Docks account since Lynne Foster is not longer running that event.

**Review of Minutes:** Tracy made a motion to accept the minutes as read and Dan seconded. The motion passed unanimously

**Civic Association Committees:**

**July 4<sup>th</sup>:** No report

**HVOO:** Dan reported that he had not talked with Dierdre lately.

**Nominating Committee:** No report

**Parade/Dance:** No report

**Building and Grounds:** Dennis reported a concern by Vivian at the Post Office. She suggested that the shutters should be removed. After the break in at the Avon office, she thought the shutters were a safety hazard because it was difficult to see in and out the building. It was suggested that we could install a video camera if this continues to be a concern.

**Recreation Education:** It was reported that Dare County Parks and Recreation are in partnership with HVCA by teaching a yoga and an exercise class at the Civic Center.

**Scholarship:** Tracy said that she would have the new Scholarship request forms ready by the next meeting.

**Surf Fishing Tournament:** No Report.

**Website:** Dennis reported that he and Buddy have been meeting and discussing plans for a new website. Buddy presented a proposal, design and cost (\$5100.00) from Hatteras Designs for a new website. This cost not only covers the cost of the HatterasOnMyMind.com website but also a new Surf Fishing Tournament site. A discussion followed as to how the Board would pay for the job. Finally it was decided that there was a way to pay for the project. Bill moved that we accept the proposal. Dan seconded the motion. After some discussion the motion passed with 6 yeas, 1 nay, and one abstention.

**Revival Committee:** No report

**Correspondence Committee:** No report

**Rentals:** No report

**Old/New Business:** Dennis reported that the Ocean Center requested that the Board send Eric Kaplan a letter of support for the project. It was decided that we invite Eric to the next board meeting in order to get a better understanding of his intents before we write a letter of support.

Other Business:

**Election of officers:**

KP made the motion that we keep the same officers as last year. Tracy seconded the motion and the vote was unanimous.

**Committee Assignments:**

Hatteras Offshore Open: Dan, Jane, Tracy, and Jon

Nominating Committee: Jane, Tracy, and Dennis

Parade Committee: Dennis

Buildings and Grounds: KP, Bill, and Tracy

Recreation and Education: Jon and Karla

Website: Stephanie and Buddy

Correspondence: KP

Rental: KP, Stephanie, and Jane

Dennis suggested that we honor Ricki in some way for her work on the nature trail and Hatteras Park. Tracy said she would organize an event. Jane offered to help as well.

The meeting was adjourned at 9:00 PM.

Respectfully submitted,

Buddy Swain  
Secretary

## **March**

**March 13, 2013**

**Members in Attendance:**

Bill Balance, Karla Jarvis, Dan Oden, Jane Oden, Dennis Robinson, KP Scott, Stephanie Snead, Jon Kelmer, Buddy Swain

**Visitor:** Natalie McIntosh representing Hatteras Island Meals

Natalie presented an update on the reorganization of Hatteras Island Meals and the organization's financial needs.

**Tax District Financial Report:** Carol O'Neal

**Tax District Committee:**

**Buildings and Grounds:**

Dennis reported that it may take as much as \$10,000.00 to repair the exhaust system in the Community Building to bring it up to compliance.

**Building Improvements:**

There is still no progress to report on repairing/replacing the floors in the Civic Building. It was suggested that we contact George Littleton in Edenton who sells and installs commercial floors.

The freezer in the Civic Building still has not been addressed as far as repairs are concerned. It was reported that replacing the compressor will cost about as much as buying a new freezer.

**Eagle Pass:**

No report

**Playground:**

Dennis reported that the playground ground cover is going to be replaced in the next few weeks.

**Library:** No report

**Rentals:** No report

**Old/New Business:**

Carol reported that she was going to schedule a meeting with the Tax Trustees in the next couple of weeks to discuss the budget and the tax rate for next year.

**Civic Association Financial Report:** Carol O'Neal

**Review of Minutes:** It was pointed out that a couple of the committees were not in the minutes. They were the Scholarship Committee consisting of Bill, Tracy, and KP and the Surf Fishing Committee consisting of Karla, Jon, and Dan. KP moved that the minutes be accepted with the amendments. Bill seconded and the minutes were accepted by unanimous vote.

**Civic Association Committees:**

**July 4<sup>th</sup>:** No report

**HVOO:**

It was reported that Dierdra is working on this year's tournament and is looking for a weekend to meet with us soon. Dan reported that she is working with the Dare County Boat Builders Foundation and her board at Virginia Beach to do a triple crown tournament. By bundling advertising, it should be an advantage for all three tournaments.

**Nominating Committee:** No Report

**Parade/Dance Committee:** No Report

**Recreation Education:**

Dan reported that the exercise classes were being well attended. Dennis reported that the yoga classes may be moved to an earlier time due to more attendance here than in Buxton. Jane reported that everyone is very enthusiastic and appreciative of the classes.

**Scholarship Committee:**

KP reported that the rules for scholarship for adults needs to be made more clear with kids being our first priority and adults being held to the same standards as the kids. KP said he would email everyone the revised rules for further input. Bill also pointed out that the scholarship application also needs to be reworked.

**Surf Fishing Committee:**

Dennis reported that some fisherment have requested that applications be sent out closer to the tournament date. Karla pointed out that others have requested the applications earlier.

**Website Committee:**

Buddy presented the newly revised website, HatterasOnMyMind.com. A number of positive additions to the Business section were suggested by the Board. Buddy reported that the Surf Fishing Tournament now has it own domain name: [www.HatterasSurfFishing.com](http://www.HatterasSurfFishing.com). Buddy reported that the Surf Fishing website will be completed soon.

**Revival Committee:** No report

**Correspondence Committee:** No report

**Rental Committee:** No report

**Old/New Business:**

KP moved that the Board give \$2000.00 to Hatteras Island Meals. Bill seconded the motion and it was unanimously approved by the Board.

The meeting was adjourned at 9:00PM.

Respectfully submitted,

Buddy Swain  
Secretary

# April

**April 10, 2013**

**Members in Attendance:**

Bill Ballance, Dan Oden, Jane Oden, Dennis Robinson, Stephanie Snead, Tracy Shisler, Buddy Swain

**Visitor:** Eric Kaplan representing the Ocean Center

Eric presented the latest news on the soon to open educational center of the Ocean Center which is located in the Beacon Building. He also gave the board some insight on the future plans for the ocean pier. He also introduced two of his supporters, Rick Haniberry, and Lee Setkowsky, who are working with him to make the project a reality.

**Tax District Financial Report:** Carol O'Neal

**Tax District Committee:**

**Buildings and Grounds:**

**Building Improvements:**

Dennis reported that the freezer in the Civic Center is fixed.

Dennis also reported that there was a leaky toilet in the Post Office Building. Dennis also reported that steps need fixing at the Civic Center.

**Eagle Pass:**

No report

**Playground:**

The playground will be repaired in next few days and will be closed for about a week.

**Library:** No report

**Rentals:** No report

**Old/New Business:** No Report

**Civic Association Financial Report:** Carol O'Neal

**Review of Minutes:**

Tracy moved to accept the minutes. Bill seconded the motion and it was accepted by unanimous vote.

**Civic Association Committees:**

**July 4<sup>th</sup>:** No report

**HVOO:**

It was reported that Dierdra came to Hatteras two weeks ago. She requested an itemized budget of last year's event. Jane asked about organizing a happy hour on Wednesday and Friday during the tournament.

**Nominating Committee:** No Report

**Parade/Dance Committee:** No Report

**Recreation Education:**

Jane announced that there will not be any more yoga classes due to poor attendance.

**Scholarship Committee:**

Tracy reported that she was going to call the school that and tell them that the scholarship application is now online.

**Surf Fishing Committee:** No Report

**Website Committee:**

Buddy presented the new Surf Fishing Tournament website.

**Revival Committee:** No report

**Correspondence Committee:** No report

**Rental Committee:**

Jane reported that there was going to be a committee meeting next Monday to address concerns about the ambiguity on the website of renting the Civic and Community buildings.

**Old/New Business:**

The DECA program at the high school requested a \$300 donation. Tracy moved that we honor that request. Bill seconded the motion and it passed unanimously by the board.

The meeting was adjourned at 9:30PM.

Respectfully submitted,

Buddy Swain  
Secretary



# May

**May 8, 2013**

**Members in Attendance:**

Jane Oden, Dennis Robinson, Karla Jarvis, K.P. Scott, Tracy Shisler, Buddy Swain

**Tax District Financial Report:** Carol O'Neal

**Tax District Committee:**

**Buildings and Grounds:**

**Building Improvements:**

Dennis reported that the hood system replacement for the Community Building kitchen is estimated at \$8900.00. The contractor will start working on it as soon as he can.

Dennis reported that the Post Office Building lease is up in September. He has had communication with the person who is in charge of negotiating leases but hasn't heard back from her yet. All board members said that the Village needs a Post Office even if it means going down on the rental rate.

**Eagle Pass:**

No report

**Playground:**

Dennis reported that the playground equipment has been replaced or repaired. The ground work has been finished but looks horrible. He said that he is considering contacting the county attorney to help resolve the issue since the company says he has done all they can do.

**Library:** No report

**Rentals:**

Jane reported that the committee met and reached an agreement on deposit rates for the Civic Center.

Hatteras Village Residents should pay a \$200 deposit; Non-Profit organizations should pay \$200 deposit; Hatteras Island Resident or Hatteras Island Property Owners should pay \$300 deposit; and Non Residents should pay \$500 deposit. She also reported that Jan Willis will handle rental scheduling times for the Community Building over the phone since it is so confusing as to times

available on the website. Tracy moved that we accept the proposed changes. Karla seconded the motion and the board voted unanimously in favor of the motion.

**Old/New Business:**

KP reported that Stephanie will now handle the mail.

Dennis reported that Rosa Alice and Dee have inventoried the kitchen at the Civic Center.

There was a discussion about replacement of the floors in the Civic Center.

**Civic Association Financial Report:** Carol O'Neal

**Review of Minutes:**

Tracy moved to accept the minutes. Karla seconded the motion and it was accepted by unanimous vote.

**Civic Association Committees:**

**July 4<sup>th</sup>:**

Cancer Foundation will do the event this year. They requested a \$200 donation to go toward live entertainment. Buddy moved that we give them the money they requested. Dennis seconded and it pass unanimously.

**HVOO:**

Dennis requested volunteers for the tournament which will take place next week.

**Nominating Committee:** No Report

**Parade/Dance Committee:** No Report

**Recreation Education:**

Karla reported that the ping pong tournament was successful.

Jane reported that there are no classes in progress at this time.

**Scholarship Committee:**

Tracy reported that there is only one person from Hatteras applying for a scholarship.

**Surf Fishing Committee:** No Report

**Website Committee:**

A couple of new businesses were suggested to be added to the website.

**Revival Committee:** No report

**Correspondence Committee:** No report

**Rental Committee:**

See **Rentals** in Tax District above.

**Old/New Business:**

Buddy reported the success of the StoryTelling Festival.

The meeting was adjourned at 9:00 PM.

Respectfully submitted,

Buddy Swain  
Secretary

# July

**July 10, 2013**

**Members in Attendance:**

Jane Oden, Dennis Robinson, Karla Jarvis, Bill Ballance, Tracy Shisler, Stephanie Sneed, Dan Oden, Jon Kelmer, Buddy Swain

**Tax District Financial Report:** Carol O'Neal

**Tax District Committee:**

**Buildings and Grounds:**

**Building Improvements:**

Jane discussed the mold problem in the Community Building. Karla suggested that she could ask her brother who is a contractor to take a look at the Building and maybe he could offer suggestions as to how the problem can be addressed.

Bill discussed the problem with the contractor who was to fix the hood system in the Community building. It was reported that he wanted money up front and was lagging on ordering the materials. No one had a good feeling about hiring him for the job. It was decided that the Board look for someone else to do the job.

**Eagle Pass:**

No report

**Playground:**

No report

**Library:**

No report

**Rentals:**

No report

**Old/New Business:**

No Report

**Civic Association Financial Report:** Carol O'Neal

**Review of Minutes:**

Bill moved to accept the minutes. Tracy seconded the motion and it was accepted by unanimous vote.

**Civic Association Committees:**

**July 4<sup>th</sup>:**

Dan reported that he was concerned that we no longer had fireworks in the Village and that everyone was leaving Hatteras and going to Avon in the evening of July 4<sup>th</sup>. There was a discussion about fireworks safety, where the fireworks could beset off, and costs. Some Board members expressed the opinion that the cost of a fireworks show could not be justified. The Board briefly explored other ways of celebrating the 4<sup>th</sup> that would draw visitors to the Village.

**HVOO:**

Dan discussed how the fishing tournament was suffering from a lack of participation. A discussion insured about ways to improve the tournament.

**Nominating Committee:**

No Report

**Parade/Dance Committee:**

No Report

**Recreation Education:**

No Report

**Scholarship Committee:**

There was a discussion about making the eligibility requirements more clear.

**Surf Fishing Committee:**

Karla brought the Board up to date on the progress of the organization of this year's tournament. She also discussed the problem of having too many small prizes. She suggested that we should focus on asking for one big prize donations rather than several small ones. She also suggested that those who give small prizes may want to consider giving money to sponsor the Surf Fishing Tournament book.

**Website Committee: No Report**

Buddy reported that all email from HatterasSurfFishing.com was being forwarded to Karla and Dennis.

**Day at the Docks Committee:**

Jon reported progress on this year's festival. He said that Saturday events would be the draw to get people here and it would be up to local interests to organize events around the festival day. He reported that on Thursday night he was going to ask Salt Water Connections to organize a symposium similar to the one last year. He also reported that the website was up to date.

**Revival Committee:**

No report

**Correspondence Committee:**

Stephanie reported that the mail collection was going fine.

**Rental Committee:**

No Report

**Old/New Business:**

Dennis reported that the Post Office lease is being negotiated. We are currently getting \$18,000/year. Above this we pay all utilities, insurance, and maintenance of the building. There was a proposal from the company, CBRE, that is handling the lease negotiations that we charge only \$16,000/year. Dennis requested that the Board give him permission to counter offer with \$18,600/year which is \$15.50/ square foot. This value is lower than others who are renting spaces in the Village. Dan moved that Dennis proceed with the negotiation with CBRE. Bill seconded the motion and the Board passed it unanimously.

The meeting was adjourned at 9:00 PM.

Respectfully submitted,

Buddy Swain  
Secretary

August (no meeting due to lack of a quorum)

## September

**September 11, 2013**

**Members in Attendance:**

Dennis Robinson, Bill Ballance, Tracy Shisler, KP Scott, Jon Kelmer, Buddy Swain

**Tax District Financial Report:** Carol O'Neal

**Tax District Committee:**

**Buildings and Grounds:**

**Building Improvements:**

Dennis reported that the repair work on the Community Building will be complete shortly.

The rat issue in the Community Building has been addressed by Island Pest Control.

**Eagle Pass:**

No report but comments were made about how much folks are enjoying the Park.

**Playground:**

No report

**Library:**

No report

**Rentals:**

No report

**Old/New Business:**

There was a brief discussion about the issue of replacing the floor in the Civic Building. Dennis reported that a concrete floor might be the best choice. There was a suggestion that a drain might also be considered...one like the one in the Methodist Church. This would give us great durability and with the drains cleaning would be easier.

**Civic Association Financial Report:** Carol O'Neal

**Review of Minutes:**

No minutes from the last meeting due to the lack of a quorum.

**Civic Association Committees:**

**July 4<sup>th</sup>:**

**HVOO:**

Dennis reported that Deirdre has started working on the logo for the 20<sup>th</sup> anniversary tournament.

**Nominating Committee:**

No Report

**Parade/Dance Committee:**

The Christmas parade will be on the second Saturday of December (14<sup>th</sup>). There was a discussion about a holiday dance and it was decided that sometime other than around the Christmas holidays might be better. It was agreed that a decision on this will be made at a later date.

**Recreation Education:**

New Yoga classes will be held 2 days/week.

**Scholarship Committee:**

No Report

**Surf Fishing Committee:**

Jon reported that this year's tournament was a success with 68 teams participating. He said there were some great suggestions from the participants that will be implemented next year.



**Website Committee:**

No Report

**Day at the Docks Committee:**

Jon reported on the progress of the Day at the Docks celebration. He shared the schedule with the Board. He said that he felt comfortable with the organization and schedule for this year. He asked for help in finding five propane tanks. It was suggested that Lee Robinson's and the Red and White and Midgett's Realty might donate the tanks.

**Revival Committee:**

No report

**Correspondence Committee:**

No Report.

**Rental Committee:**

No Report

**Old/New Business:**

Dennis reported that the Post Office lease has been renegotiated where the rent will be \$1680/month.

The meeting was adjourned at 9:00 PM.

Respectfully submitted,

Buddy Swain  
Secretary

# October

**October 9, 2013**

**Members in Attendance:**

Dennis Robinson, Bill Ballance, Tracy Shisler, Dan Oden, Karla Jarvis, Stephanie Sneed, Jon Kelmer, Buddy Swain

**Guests:** Allen Burrus, Ricki Shepard

Allen discussed the new health center and its needs

Ricki discussed decoration needs for Thanksgiving and Christmas

**Tax District Financial Report:** Carol O'Neal

**Tax District Committee:**

**Buildings and Grounds:**

No Report

**Building Improvements:**

No Report

**Eagle Pass:**

No Report

**Playground:**

No Report

**Library:**

No Report

**Rentals:**

No Report

**Old/New Business:**

No Report

**Civic Association Financial Report:** Carol O'Neal

**Review of Minutes:**

Tracy moved to accept the minutes. Karla seconded the motion and it was approved unanimously by the Board.

**Civic Association Committees:**

**July 4<sup>th</sup>:**

No Report

**HVOO:**

No Report

**Nominating Committee:**

No Report

**Parade/Dance Committee:**

The Christmas parade will be on the second Saturday of December (14<sup>th</sup>).

**Recreation Education:**

Karla reported that there is going to be some evening activities for adults including a wine and design activity and a center piece workshop presented by Sydney Slaughter.

The Second Annual Festivus event will be held on November 30th.

**Scholarship Committee:**

No Report

**Surf Fishing Committee:**

No Report

**Website Committee:**

No Report

**Day at the Docks Committee:**

Dennis congratulated Jon on a job well done for this year's event.

**Revival Committee:**

No report

**Correspondence Committee:**

No Report.

**Rental Committee:**

No Report

**Old/New Business:**

There was a discussion about monetarily supporting the new Hatteras Medical Center. Tracy moved that we donate \$16917.00 for equipment. Bill seconded the motion and it was unanimously accepted by the Board.

Tracy then moved that the Board fund the request by Ricki Shepard for Christmas decorations in the amount of \$3496.00 plus shipping. Bill seconded the motion and it was unanimously accepted by the Board.

The meeting was adjourned at 9:15 PM.

Respectfully submitted,

Buddy Swain  
Secretary

# November

**November13, 2013**

**Members in Attendance:**

Dennis Robinson, Bill Ballance, Tracy Shisler, Dan Oden, KP Scott, Karla Jarvis, Stephanie Sneed, Jon Kelmer, Jane Oden, Buddy Swain

**Guests:** Bruce Ballance and Rosa-Alice Mayo

Bruce discussed his plans petition the Park Service to let him reinstall a 75' flag pole tower at the weather bureau. He estimated the cost to run between \$8500 and \$15000. A set of 4x6 flags would cost \$175. Dan moved that the board write a letter of support. Bill seconded the motion and the Board passed it unanimously.

Rosa-Alice discussed the fire marshal's occupation limits of the Civic Center which is 300 chairs or tables with 254 chairs. The limit for the Community

Building is 150 chairs or tables with 74 chairs. She reported that the alcohol permit for the Civic Center is out of date. She also stated that the renters must get their own alcohol permit which can be purchased in Manteo for \$50. The renter's alcohol permit must be posted. She reported that a tent >400 square feet must also have a permit from the rental company. The tent must have a fire rating and a fire extinguisher. She also reported that there is a problem with doors being left unlocked after events. Another problem is renters taking possession of the buildings earlier than the date of rental. The bathroom trash cans need to be replaced in the Civic Center.

**Tax District Financial Report: Carol O'Neal**

**Tax District Committee:**

**Buildings and Grounds:**

Dennis reported the Community Building's generator has now been serviced and is ready to roll. He also informed the board that the generator at the Fire Department is now tied in with the Community Building which will serve as a backup.

**Building Improvements:**

No Report

**Eagle Pass:**

No Report

**Playground:**

No Report

**Library:**

The library is having air quality control problems. The County has informed Dennis that it is the Board's responsibility to address the problem. It was discovered that the county had not repaired a broken air condition which may have been the reason for the problem. Consequently, it may be the County's responsibility to address the problem. Air quality control consultants have been contacted and they will assess the situation and submit a report.

**Rentals:**

No Report

**Old/New Business:**

No Report

**Civic Association Financial Report:** Carol O'Neal

**Review of Minutes:**

Bill moved to accept the minutes. Tracy seconded the motion and it was approved unanimously by the Board.

**Civic Association Committees:**

**July 4<sup>th</sup>:**

No Report

**HVOO:**

No Report

**Nominating Committee:**

It was reported that Stephanie, Jon and Karla are up for reelection this year. Stephanie Sneed submitted her resignation to the Board. Dennis asked the Board to think about a replacement.

**Parade/Dance Committee:**

The Christmas parade will be on the second Saturday of December (14<sup>th</sup>).  
Jon volunteered to find some post parade entertainment.

**Recreation Education:**

No Report

**Scholarship Committee:**

No Report

**Surf Fishing Committee:**

No Report

**Website Committee:**

No Report

**Day at the Docks Committee:**

Dennis congratulated Jon on a job well done for this year's event.

**Revival Committee:**

No report

**Correspondence Committee:**

KP volunteered to take the responsibility of collecting and logging the correspondence until fishing season starts.

**Rental Committee:**

No Report

**Old/New Business:**

Dennis reported that the medical center will open on November 25th.

The meeting was adjourned at 9:15 PM.

Respectfully submitted,

Buddy Swain  
Secretary

## December

**December 11, 2013**

**Members in Attendance:**

Dennis Robinson, Bill Ballance, Dan Oden, KP Scott, Jon Kelmer, Jane Oden, Buddy Swain

**Tax District Financial Report:** Carol O'Neal

**Tax District Committee:**

**Buildings and Grounds:**

Dennis reported that the keys to the Community and Civic Buildings are now being dispensed to renters by Rosa-Alice Gray.

**Building Improvements:**

No Report

**Eagle Pass:**

No Report

**Playground:**

No Report

**Library:**

Dennis reported that there are big problems with mold in the Library and the Community Building. He is waiting for an environmental report from the McKee company which recently inspected the building. At such time an assessment will be made to correct the problem.

**Rentals:**

No Report

**Old/New Business:**

Buddy was asked to write a letter of support for the reconstruction of a flag pole at the old Weather Bureau.

**Civic Association Financial Report:** Carol O'Neal

**Review of Minutes:**

KP moved to accept the minutes. Bill seconded the motion and it was approved unanimously by the Board.

**Civic Association Committees:**

**July 4<sup>th</sup>:**

No Report

**HVOO:**

No Report

**Nominating Committee:**

There was a discussion about appointing someone to replace Stephanie as a Board member. Jon reported that he had talked to Bret Barnett who expressed an interest. KP reported that Kate Sutherland may be interested in serving. Both suggestions were well received by the Board. It was decided that we ask Kate first since there was few women represented on the Board.



**Parade/Dance Committee:**

The Christmas parade will be on the second Saturday of December (14<sup>th</sup>). He asked that Board members ask for cookie donations that will be served after the parade.

**Recreation Education:**

No Report

**Scholarship Committee:**

No Report

**Surf Fishing Committee:**

No Report

**Website Committee:**

No Report

**Day at the Docks Committee:**

No Report

**Revival Committee:**

No report

**Correspondence Committee:**

No Report

**Rental Committee:**

No Report

**Old/New Business:**

Dennis reported that the medical center is open and seeing 4 to 6 patients a day.

Carol presented the budget for 2014. With input from all Board members a budget was agreed upon. Bill moved that the Board accept this budget. KP seconded the motion and it was passed unanimously.

**Hatteras Village Civic Association  
Budget  
12/31/2013**

	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>Estimated 2013</b>	<b>Proposed 2014</b>
<b>Income</b>					
Management Fees	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
Interest Income			8.41	14.96	
Rent Income					
Post Office	18,000.00	15,000.00	19,500.00	16,900.00	20,400.00
Eagle Pass	86,690.00	90,000.00	212,920.15	82,500.00	90,000.00
Day at the Docks	(3,214.78)	(1,939.21)	2,102.14	(3,907.50)	6,000.00
Offshore Open	10,365.73	7,113.48	7,502.02	4,294.50	3,800.00
Storytelling Festival				10,794.24	4,100.00
Surf Fishing	11,895.19	(894.19)	24,190.64	3,988.13	6,150.00
<b>Total Income</b>	<b>125,236.14</b>	<b>110,780.08</b>	<b>267,723.36</b>	<b>116,084.33</b>	<b>131,950.00</b>
<b>Expenses</b>					
Annual Meeting Door Prizes	300.00	300.00	300.00	300.00	300.00
Bank Charges	90.00	90.00	110.00	110.00	110.00
Charitable Giving	10,000.00	12,000.00	12,000.00	27,170.65	12,000.00
Christmas	1,630.25	3,684.28	1,200.61	4,898.18	4,000.00
Commissions				3,060.00	
Community Meetings	116.48	144.50	197.98	115.44	150.00
Education & Recreation	4,491.03	2,510.90	1,650.00	445.02	2,000.00
Fireworks/Fourth of July	441.97		552.47	355.44	-
Insurance					
Directors/Officers	1,582.00	915.00	915.00	915.00	915.00
Building	1,232.00	1,238.00	3,863.00	771.00	1,910.00
Interest	28,017.36	40,161.24	17,165.44	9,500.00	
Postage	22.24	43.05			-
Professional Fees	3,600.00	3,600.00	3,840.00	3,840.00	3,900.00
Office Expense	619.69		113.13	121.67	130.00
Repairs & Maintenance	839.38	2,470.00	760.00	385.00	2,500.00
Scholarships	4,839.76	8,500.00	6,000.00	7,500.00	8,500.00
Supplies	459.72	486.08	3,817.77	1,709.77	250.00
Utilities	2,189.06	1,390.74	1,311.47	2,075.74	2,000.00
Walking Tour & Website	2,134.27	2,154.76	4,245.54	5,740.00	2,500.00
<b>Total Expenses</b>	<b>62,605.21</b>	<b>79,688.55</b>	<b>58,042.41</b>	<b>69,012.91</b>	<b>41,165.00</b>
<b>Income Over(Under) Expenses</b>	<b>62,630.93</b>	<b>31,091.53</b>	<b>209,680.95</b>	<b>47,071.42</b>	<b>90,785.00</b>
Principal Paid on Note	58,672.64	49,838.76	195,754.71	73,000.00	90,000.00
<b>Net Cash Flow</b>	<b>3,958.29</b>	<b>(18,747.23)</b>	<b>13,926.24</b>	<b>(25,928.58)</b>	<b>785.00</b>

The Board voted the following amounts to the various organizations below as its 2013 Charitable Giving budget.

<b>Hatteras Village Civic Association Charitable Giving 12/31/2012</b>						
<b>Organization</b>	<b>Description</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>Proposed 2013</b>
Cape Hatteras Secondary School		500.00	1,500.00	1,000.00	300.00	300.00
Hatteras Community Preschool		1,000.00	1,000.00	1,300.00		1,400.00
Hatteras Island Cancer Foundation		1,000.00	3,000.00	3,000.00		1,400.00
Hatteras Island Meals		2,000.00			2,000.00	2,000.00
Hatteras Island Youth Foundation	Turkey Trot			200.00	870.65	870.65
Hatteras Medical Center					17,000.00	17,000.00
Hatteras United Methodist Church	Angel Tree	500.00	1,000.00	1,000.00		1,400.00
Little Grove United Methodist Church	School Supply	1,000.00	1,000.00	1,000.00		1,400.00
Methodist Men		4,000.00	4,500.00	4,500.00		1,400.00
		<u>10,000.00</u>	<u>12,000.00</u>	<u>12,000.00</u>	<u>20,170.65</u>	<u>27,170.65</u>

As a final bit of business, the Board decided to reward Phillip and Rosa-Alice each with a check for \$500.00 for all the work they have done for the HVCA that was above and beyond the call of duty.

The meeting was adjourned at 8:15 PM.

Respectfully submitted,

Buddy Swain  
Secretary