

**Hatteras Village Civic Association
P.O. Box 457
Hatteras, North Carolina 27943-0457**

Application for COMMUNITY BUILDING rental
Physical address: 57689 Hwy 12 Telephone Number: (252) 986-2161

Applicant: _____

Address: _____

Email address: _____

Telephone: _____ Hatteras Village Resident ___ Yes ___ No

Hatteras Village Property Owner ___ Yes ___ No Non-profit Organization ___ Yes ___ No

Name of Organization: _____

Date of Rental: _____

Will rental involve the use of alcoholic beverages at any time? ___ Yes ___ No

Amount of rent: _____ Please make check payable to HVCA

Amount of damage deposit: _____ Allow 30 days after event for refund

Amount enclosed \$ _____ Date received _____ Received by: _____

Date damage deposit refunded: _____ Refunded by: _____

LESSEE ASSUMES ALL RESPONSIBILITY AND LIABILITY FOR ANY PERSONAL INJURY OR PHYSICAL DAMAGE DONE DURING THE TIME THAT THE BUILDING IS IN THEIR USE. The HVCA is not responsible for the actions of lessees and/or their guests during or following the use of the HVCA facility.

If any applicant provides false or misleading information on the application/rental agreement, or otherwise provides false or misleading information or makes material misrepresentations to HVCA, as determined in HVCA's sole discretion, HVCA may take remedial action including, but not limited to, immediate termination of the applicant's use of the facility without refund of any monies paid to assessment of a penalty in the amount of ten percent (10%) of the rental fee. False or misleading information may include, but is not limited to, making application under the name of a resident of one tax district for use of the facility by a resident of another tax district to avoid payment of a higher rental fee, or misrepresentation of the intended use of the facility.

IN ACCORDANCE WITH THIS APPLICATION, I DO HEARBY CERTIFY THAT I HAVE READ & AGREE TO ABIDE BY ALL OF THE CONDITIONS SET FORTH BY THIS RENTAL AGREEMENT.

Lessee: _____ Date: _____

If you are renting this property, you must print this page & sign it. It must be returned along with the Rental Fee, Security Deposit, and Rental Agreement which can be found at www.hatterasonmymind.com/rental.html (where you found this form).

Return all of these to the Hatteras Village Civic Association at the address above.