

Hatteras Village Civic Association
P.O. Box 457
Hatteras, North Carolina 27943-0457

Application for COMMUNITY BUILDING Rental

*Physical address: 57689 Hwy 12
Telephone Number: (252) 986-2161*

Applicant: _____

Address: _____

Email address: _____

Telephone: _____ Hatteras Village Resident ____ Yes ____ No

Hatteras Village Property Owner ____ Yes ____ No

Non-profit Organization ____ Yes ____ No

Name of Organization: _____

Date of Rental: _____

Will rental involve the use of alcoholic beverages at any time? ____ Yes ____ No

Amount of rent: _____

Please make check payable to HVCA

Amount of damage deposit: _____

Allow 30 days after event for refund

Amount enclosed \$ _____

Date received _____

Received by: _____

Date damage deposit refunded: _____

Refunded by: _____

***LESSEE ASSUMES ALL RESPONSIBILITY AND LIABILITY FOR ANY PERSONAL INJURY
OR PHYSICAL DAMAGE DONE DURING THE TIME THAT THE BUILDING IS IN THEIR USE.***

The HVCA is not responsible for the actions of lessees and/or their guests during or following the use of the HVCA facility. If any applicant provides false or misleading information on the application/rental agreement, or otherwise provides false or misleading information or makes material misrepresentations to HVCA, as determined in HVCA's sole discretion, HVCA may take remedial action including, but not limited to, immediate termination of the applicant's use of the facility without refund of any monies paid to assessment of a penalty in the amount of ten percent (10%) of the rental fee. False or misleading information may include, but is not limited to, submitting an application under the name of a resident of one tax district for use of the facility by a resident of another tax district to avoid payment of a higher rental fee, or misrepresentation of the intended use of the facility.

Please note: during business hours of the Dare County Library, located in the Hatteras Community Building, the bathroom facilities are designated public facilities. This is only during regular posted library hours.

IN ACCORDANCE WITH THIS APPLICATION, I DO HEREBY CERTIFY THAT I HAVE READ & AGREE TO ABIDE BY ALL OF THE CONDITIONS SET FORTH BY THIS RENTAL AGREEMENT.

Lessee: _____

Date: _____

If you are renting this property, you must print this page & sign it. It must be returned along with the Rental Fee, Security Deposit, and Rental Agreement which can be found at www.hatterasonmymind.com/rental.html (where you found this form).

Return all of these to the Hatteras Village Civic Association at the address above.